Purpose:
Resourcing and leading children and their families into a dynamic relationship with Christ, while equipping them to serve.

Core Competencies:
• Familiarity with spiritual/cognitive development of children
• Proficient communication skills, both verbal and written
• Computer skills
• Effective time-management
• Able to work well with a team
• Servant leadership
• Long-range planning
• Passion for forming disciples of Jesus Christ

Reports to:
Senior Pastor
Children’s Ministry Leadership Team

Hours:
Part-time, salaried position

Compensation:
Negotiable, with experience

Responsibilities/Duties:
• Sunday Morning
  • Develop or select curriculum for children’s Sunday School
  • Develop or select curriculum for Children’s Church
  • Coordinate necessary volunteers for both Sunday School and Children’s Church.
• Coordinate volunteers to bring children’s moment during worship service
• Keep in contact with Nursery coordinator for nursery/childcare needs
KidZone (after-school program)
- Coordinate drivers/van riders to pick up children at local elementary schools
- Develop or select curriculum for this ministry
- Coordinate volunteers to assist in different areas of this ministry

Tweens Ministry (Wednesday evenings)
- Develop or select curriculum or Bible studies for this ministry area
- Recruit/assist volunteers to aid in this ministry area
- Oversee different service projects throughout the year

Other responsibilities
- Vacation Bible School
- Christmas/Epiphany Program
- Family Christmas Eve Service
- “Harvest Festival” Fall Fundraiser Children’s Area
- Participate in staff meetings, if possible
- Answering emails, phone calls, and texts in a timely fashion
- Remain aware of Ministry Safe training for volunteers
- Manage budget for ministry area
- Other duties as required

If interested, please contact Rev. Marilyn Jones, Pastor, for a job application.

Rev. Marilyn Jones
Couts United Methodist Church
802 N. Elm St.
Weatherford, TX 76086
marilyn@coutsumc.org
682-333-0589